

APPROVED AS WRITTEN, JANUARY 16, 2024
TRAILER ESTATES PARK & RECREATION DISTRICT
BOARD OF TRUSTEES REGULAR BOARD MEETING

JANUARY 2, 2024

MARK'S HALL
1903 69TH AVENUE WEST
BRADENTON, FL 34207

The Regular Board Meeting was called to order by Duane Trotter at 11:11 a.m.

ROLL CALL: Lori Dalton, Dottie Deerwester, Kathy Gregory, Todd Lombardi, Russell McAlister, Louis Nickels, Rod Smith and Duane Trotter present. Cindy O'Brien joined via zoom. Park Manager, Lee Morris, was present in the hall.

PUBLIC INPUT:

Donna Fishburn, 1607 IA – She asked about the red square in the upper right corner of the display on channel 733 and then asked if 733 could be seen if they are not in the park.

Closed Public Input

Responses to Public Input

Todd – He stated the red square was company branding. He stated channel 733 could not be viewed by residents when outside the park.

APPROVAL OF MINUTES

Louis made a motion to approve the Workshop Meeting Minutes of December 18, 2023, seconded by Todd. Corrections were identified and discussed. The minutes were approved as corrected 9/0.

Rod made a motion to approve the Regular Business Meeting Minutes of December 18, 2023, seconded by Russell. Corrections were identified and discussed. The minutes were approved as corrected 9/0.

REPORT OF TREASURER

Regions Bank Checking: \$71,800.65

Regions Bank Money Market: \$2,028,106.56 which includes

Regions Seawall Loan Account: \$176,129.53

Treasure Barn: \$28,972.38
Uncommitted Funds (from TEFCD): \$271,350.20
Seawall Special Assessments: \$26,358.77
Operating Budget and Reserve: \$1,554,268.06

Todd made a motion to approve the Report of the Treasurer, seconded by Kathy. The motion was approved 9/0.

INVOICE APPROVAL

None.

ITEMS PRESENTED BY BOARD & STAFF

- 1.) **PP23 Outdoor Storage Lot Rules (Trotter)** – Duane made a motion “I make a motion to approve PP23 Outdoor Storage Lot Rules as discussed in the workshop on December 18, 2023 and January 2, 2024.” The motion was seconded by Rod. A discussion followed. The motion passed 9/0.
- 2.) **Update PP37A – Reservation for Function (Rules) (Dalton)** – Lori made a motion “To update PP37A-Reservations for Function (Rules) to include the statement “FOBs will be required after dusk” as discussed at the workshop on December 18, 2023.” The motion was seconded by Louis. The motion passed 9/0.
- 3.) **Recurring Monthly Expense Approvals (Nickels)** – Louis made a motion “To approve items that are required to be paid, disbursed or purchased in the course of normal park operations. Many items are under contract and have already been approved by the board at inception.” The motion was seconded by Lori. Louis amended his motion “To approve items that are required to be paid, disbursed or purchased in the course of normal park operations. Many items are under contract and have already been approved by the board at inception. Based on attachment presented and amended in the January 2, 2024 Workshop”. The amended motion was seconded by Lori. The amended motion passed 9/0. The amended attachment is Exhibit A attached to these minutes.
- 4.) **Seawall Assessment Prepayment (Nickels)** – Louis made a motion “To offer the Trailer Estates property owners a second and final opportunity to prepay the balance of their Special Assessment for the Marina Seawall

Renovation and to authorize the Treasurer to prepare and mail notices for such opportunity.” The motion was seconded by Russell. Louis amended his motion “To offer the Trailer Estates property owners a second and final opportunity to prepay the balance of their Special Assessment for the Marina Seawall Renovation and to authorize the Treasurer to prepare and mail notices for such opportunity as prescribed in Resolution 2022-02, SECTION 3.05. (D).” The amended motion was seconded by Russell. The amended motion passed 9/0.

TRUSTEE/STAFF FINAL COMMENTS

Louis – He stated what a great community we live in and detailed the positive actions of a resident that found Louis’ wallet and returned it to his porch with all contents intact.

UNFINISHED BUSINESS

None.

ADJOURNMENT

Meeting adjourned at 11:30 a.m.

Respectfully submitted,

Lori Dalton, Secretary

EXHIBIT A

Trailer Estates Park and Recreation District Recurring Monthly Expense Approvals January 1, 2024 - December 31, 2024

Check Payments, Electronic Payments, Fund Transfers, may be made by the Administration for the following items without Board Approval:

- Insurance Payments & Bonds
- Payroll & Payroll Expenses
- Trash Removal
- All Utility Bills & Cable TV
- Sales Tax Payments
- Refunds as required on Key Deposits, Boat Slips, RV spaces, Room reservations deposits
- Legal Expenses (up to \$3,500)
- Fund Transfers
- All Accounting Expenses
- Loan Payments

Additional Expense Approvals January 1, 2024 - December 31, 2024

These items may be purchased and paid for without Board Approval:

Administration:

- All Election Expenses
- Administrative Expenses up to \$3,500 per month
- All Tree Trimming

Trustee Responsibilities:

- Recreation Trustee & Continuing Recreation Trustee (Up to \$2,500) per event
- Maintenance Trustee (Refer to PP1E)

Park Manager must sign and/or approve all disbursements and transfers.

As amended during the January 2, 2024 Workshop & Board Meeting